



LOMA LINDA  
UNIVERSITY

School of  
Dentistry

### **Learning Disability Accommodation Policy**

**April 17, 2013**

1. LLUSD provides reasonable and appropriate accommodations in accordance with the Americans with Disabilities Act for individuals with documented disabilities who demonstrate a need for accommodation.
2. The Americans with Disabilities Act defines a person with a disability as an individual with a physical or mental impairment that substantially limits one or more major life activities. Problems such as English as a second language, test anxiety or slow reading without an identified underlying physical or mental deficit, or failure to achieve a desired outcome are generally not covered by the Americans with Disabilities Act.
3. To be considered for an accommodation based on a learning disability, a student must experience marked difficulty when compared with the average person in the general population, not just other dental school students, in one or more basic academic areas as a result of a significant information processing or attentional disorder.
4. Students requesting accommodations must provide supporting documentation for the disability requiring accommodation, including:
  - a) A report from a licensed professional approved by Loma Linda University School of Dentistry identifying the diagnosed disability and the recommended accommodations.
  - b) Record of any previous accommodations provided by educational institutions or other testing agencies.
  - c) If no prior accommodations were provided, the licensed professional should include a detailed explanation as to why no accommodations were given in the past and why they are needed now.
5. Documentation needs to be reviewed by the Associate Dean for Student Affairs, before accommodation is formally implemented. While awaiting assessment and documentation, temporary accommodation may be granted. The temporary accommodation will not exceed 90 days.
6. Students requesting accommodation are responsible for:
  - a) Reporting their request to the Office for Student Affairs.
  - b) Providing the supporting documentation.
  - c) Completing the LLU Request for Reasonable Accommodations form.
  - d) Informing relevant course directors and instructors at the beginning of each quarter. (Rather than choosing which exams for which to request accommodations, the student will be scheduled for accommodations for each exam of the quarter.)
  - e) Confirming the accommodation request with the course director and the Office for Student Affairs one week prior to an exam.
7. The Office for Student Affairs is responsible for:
  - a) Recording the receipt and filing the accommodation documentation.
  - b) Providing the letter of support to course directors, including the nature and scope of the accommodation.
  - c) Arranging facilities and proctors for exams, if required.

Learning Disability Accommodations Policy – cont'd

8. Course directors/instructors are responsible for:
  - a) At least one week before the exam, contacting the Office for Student Affairs for accommodations booking and proctoring, should the department be unable to provide such.
  - b) Providing the Office for Student Affairs with the password for an exam on ExamSoft, or providing a hard-copy the day before the scheduled exam.
  - c) Picking up the hard-copy exam upon the student's completion.