

2 HIPAA Compliance Courses are online and must be completed before beginning the program.

How to access the training site:

- Access OWL using the following link: <http://myllu.llu.edu/apps/training/>
- OWL User names and passwords are consistent with your email user name and password (i.e. the username and password used to log into Outlook.)
- Your required course has already been assigned to you based on your student position code.
- Once you have logged on you must register from “My Requirements” to ensure you are completing the proper course.
- Register for the **Compliance Prof (All Modules)** and **HIPAA Compliance 2016** course.
- After registering for the **Compliance Prof (All Modules)** and **HIPAA Compliance 2016** course you will receive a confirmation email from OWL with a link to the **Online Classroom (Moodle)** where the course is available.
- **Once registered**, you can access the course directly from Online Classroom (Moodle) <https://ceonline.llu.edu>.
- The system will record your status as complete after the **Compliance Prof (All Modules)** and **Compliance HIPAA 2016** course is completed. It can take up to 24 hours for completion status to be reflected in OWL.
- Please don't forget to print your completion certificate at the end of each course.

NOTES:

Compliance Prof (All Modules)

1. Please select 1995 Documentation Guide line, when you get to that question.

HELP:

For a password reset Contact the Help Desk 909-558-4000 x48611 or at x48611.

Step-by-Step instructions are available on the [Compliance Department VIP page](#).

Questions? Please contact Compliance@ x66458 or 909-558-6458.